

Procedure for the issue of Duplicate Share Certificates

1. The shareholder demanding a duplicate share certificate in lieu of original thereof which is being lost or completely destroyed, shall make an application for the issue of the duplicate share certificate in writing.
2. The applicant shall furnish an indemnity bond in favour of the Company on a stamp paper bearing the stamp duty as prescribed under Indian Stamp Act, indemnifying the Company against all payments the Company may make or losses, damages or costs the Company may incur due to a second claim if any arises out of the original certificate issued by the Company.
3. Paper cutting of the advertisement in one or two Telugu dailies having largest circulation in Krishna District, in which the Shareholder claiming duplicate share certificate had advertised, at least once about the loss of share certificate, and his intention to make an application for the issue of duplicate share certificate, if the face value of shares lost amounts to Rs.1,000 or more.

Rates of Stamp Duty as per Indian Stamp (AP Amendment) Act No.22 of 1989 w.e.f. 1-4-1990

1. For affidavits, agreements or memorandum of an agreement where the value of the property:

	Stamp Duty			
Does not exceeds Rs.5,000.	Rs. 10.
Exceeds Rs.5,000 but does not exceed Rs.20,000.	Rs. 20.
Exceeds Rs.20,000 but does not exceed Rs.50,000.	Rs. 50.
Exceeds Rs.50,000.	Rs.100.

Application for the issue of Duplicate Share Certificate

The Company Secretary
A. P. Heavy Machinery & Engineering Limited
Kondapalli – 521 228
Krishna District(AP).

Sir,

I,

.....Son of/ Wife

of residing at

do hereby submit that the Share Certificate No(s).....

.....

for Equity shares of Rs.10/- each issued in your Company bearing Distinctive Numbers from to both inclusive, share Leder Folio No..... is lost and request for the issue of a Duplicate Share Certificate in lieu of the aforesaid share certificate lost.

I enclose the Indemnity Bond in favour of the Company for doing needful at your end.

Thanking you,

Yours faithfully,

Signature :

Name :

Address :

Place:

Date:

Encl:

On prescribed Non-Judicial Stamp Paper

Indemnity Bond

I, Sri/Smt.Son
of/ Wife of residing at
.....do hereby solemnly affirm and declare on oath that the original Share
Certificate No(s).....for Equity Shares of Rs.10/- each
bearing Distinctive numbers from to Issued in
Andhra Pradesh Heavy Machinery & Engineering Limited, Kondapalli and entered under
Ledger Folio No..... of the Register of Members is lost/destroyed and do
hereby indemnify the said Andhra Pradesh Heavy Machinery & Engineering Limited,
Kondapalli against all payments made or losses, costs or damages suffered by the
aforesaid Company due to any claim that may arise out of the said original Share
Certificate No(s).....due to the issue of Duplicate Share Certificate thereof,
upon my application for its issue.

I further undertake to return the original Share Certificate, if traced out subsequent
to the issue of its Duplicate, to the Company.

Place:

Signature :

Name :

Address :

Guarantees

We, the signatories whose names, occupations and addresses under their
signatures are being subscribed hereunder, do hereby give guarantee for due
performance of the afore given Indemnity of
Sri/Smt..... Son of/Wife of
..... and to hereby undertake to perform
the afore given indemnity in case the indemnifier fails to perform the same and guarantee
the payment of losses, costs or damages the Company may suffer as a result of the issue
of Duplicate Share Certificate as afore stated.

Witness

1. Signature :

Name :

Occupation :

Address :

1. Signature :

Name :

Occupation :

Address :

2. Signature :

Name :

Occupation :

Address :

2. Signature :

Name :

Occupation :

Address :